



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	S.R.V.B.S.J.B.M.R.COLLEGE
Name of the head of the Institution	Dr. Indira Ashalatha Peter
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08852355262
Mobile no.	9848473240
Registered Email	srvbsjbmr123@gmail.com
Alternate Email	srvbsjbmr123@rediffmail.com
Address	Samalkota Road
City/Town	Peddapuram.
State/UT	Andhra Pradesh
Pincode	533437
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	D. Gangadharudu
Phone no/Alternate Phone no.	08852355262
Mobile no.	9440116440
Registered Email	srvbsjbmr123@gmail.com
Alternate Email	srvbsjbmr123@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://maharanee.ac.in/userfiles/IQAC%20AQAR%202017-18(1).pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.40	2007	31-Mar-2007	31-Mar-2012

6. Date of Establishment of IQAC	02-Jul-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Yoga Day	21-Jun-2018 1	140

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Submission of College Data to AISHE institution Participation in NIRF Organizing Students Seminars to empowerment activities to promote innovative student centric activities Academic Administrative Audit

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To encourage technological upgradation	Yes, In 201819, class rooms with LCD facility were established. The staff and students are utilizing these facilities
To encourage conservation of resources on campus.	Solar pannels are established. LED bulbs are used in the campus
To make the teaching and learning environment conducive to the overall development of the students	Yes, done. The lectures with eminent scholars were arranged. The students participated in different cocurricular

activities conducted.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programmes taught in the college are affiliated to Adikavi Nannaya University, Rajahmahendravaram and hence, all departments are required to implement the syllabus prescribed by the Adikavi Nannaya University. The timetable committee headed by the principal and senior Faculty Members draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, tutorial, ICT, life-skill, value education and add-on classes thereby ensuring a balance between the different types of engagement a student is expected to participate in. The departments strive for effective curriculum delivery through a combination of time-tested and innovative methods: beginning with an entry point assessment of the student's aptitude and expectations relating to the course and proceeding according to a set of teaching plans based on an academic calendar detailed enough to cover the available timeframe, yet flexible enough to permit changes. The teaching plans consist of detailed apportioning of the syllabus among all the faculties of a particular department. The apportioning is done democratically through discussion and deliberations among faculties in departmental meetings. Faculty members take utmost care to complete the syllabus in time. Tutorials/ projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Extra hours are devoted to taking remedial classes after completion of internal examinations to bolster student's preparedness before university examinations. Periodic meetings of IQAC take stock of the progress of the teaching learning, among other things and meetings of the Department with Principal and parent teacher meetings are other forums where progress of the delivery of curriculum are regularly monitored and necessary course corrections are initiated. The

college is well equipped with smart class rooms, virtual class rooms, audiovisual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery of the curriculum attractive to students. Interactive teaching is promoted through student's participation in group discussion, quizzes and seminars. Special lectures delivered by eminent scholars on topic related to the curriculum further intensify students learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback on Teaching Learning is taken from the students as Students Satisfaction Survey based on a structured questionnaire. The feedback is taken by the principal with the assistance of computer section of the office. No teacher is involved in the process to maintain transparency. The feedback is then analyzed by the IQAC and it is forwarded to the head of the institution with necessary suggestions based on the feedback. necessary suggestions are given to the teacher by the IQAC, Principal of College, Management members. Teacher provide informal feedback to the head of the institution on different academic, administrative and other affairs related to the College. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their wards

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	60	49	31
BA	HET	60	32	23
BSc	MPC TM	60	30	22
BSc	MPC EM	50	48	41
BSc	MPCS	50	54	49
BSc	CBZ	60	32	24
BCom	GENERAL	120	124	94
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	809	0	44	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	20	5	2	2	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system has been in vogue for many years with the following objectives. To increase the student-teacher contact hours. To identify and address the problems faced by slow learners. To encourage advanced learners. To decrease the student drop-out rates. To prepare students for the competitive world. Every year, after completion of admission, orientation classes are conducted for students of first semester and explain the designing and implementation of the mentoring system. In the mentoring system, all the information related to the student such as contact number, email of the student, family income, category, gender is collected by the concerned mentor from the allotted students through a database format provided by IQAC. Departments maintain the records of class tests, seminars. Every member maintain interaction with students through individual meetings. Teacher discuss with parents during parent teacher meetings, home visits and try to identify the problems faced by students and related issues. The mentors also take care of dropouts. They interact with the students on phone and if necessary visit their houses to know the reasons for not coming to college and their problems are solved with the help of the principal and by talking to their parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
809	44	1 : 18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
73	44	29	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	6211	I, III, V	29/09/2018	01/12/2018
BA	6201	I, III, V	29/09/2018	01/12/2018
BSc	7101	I, III, V	29/09/2018	01/12/2018
BSc	7102	I, III, V	29/09/2018	01/12/2018
BSc	7110	I, III, V	29/09/2018	01/12/2018
BCom	8101	I, III, V	29/09/2018	01/12/2018
BA	6211	II, IV, VI	16/03/2019	18/05/2019
BA	6201	II, IV, VI	16/03/2019	18/05/2019
BSc	7101	II, IV, VI	16/03/2019	18/05/2019
BSc	7102	II, IV, VI	16/03/2019	18/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Frequent field visits by the departments of Botany, Zoology and Biotechnology to evaluate the students undertaking on local floral, vegetation, medicinal plants and aqua culture. Evaluation of assessments submitted by the student's regular tutorial tests, student seminars. Group discussion on various current issues, PowerPoint presentations, debates, elocution, quiz competitions, project works are conducted to evaluate the progress of the students. Viva-voce is conducted on project work. Historical tours and field visits are conducted as students are asked to submit reports on the visits.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated to AdikaviNannaya University, Rajamahendravaram, A.P. The academic calendar is prepared by the University and circulated to the affiliated Colleges to implement. The institute strictly implement the calendar making minute changes whenever necessary for the benefit of the students. Examinations are conducted at the end of each Semester by the affiliating University. College informs students about the university notices and circulars related to examinations from time to time through students noticeboards, departmental notice boards and also verbally by the faculty members of the departments. All departments conduct internal assessment of students. Internal assessment dates are also provided by the College in the proposed academic calendar prepared at the beginning of each academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
6201	BA	HEP	23	16	69.56
6211	BA	HET	19	15	78.94
7101	BSc	MPC TM	30	10	33.33
701	BSc	MPC EM	29	9	31.03
7102	BSc	MPCS	45	4	8.88
7110	BSc	CBZ	11	4	36.36
8101	BCom	GENERAL	59	44	74.54

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
NIL	NA	NA	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NA	0	0
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	0	0	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	0	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20255	Nil	0	Nil	20255	Nil
	10931	Nil	0	Nil	10931	Nil

Reference Books						
Journals	9586	Nil	0	Nil	9586	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	2	5	0	0	5	5	100	0
Added	0	0	0	0	0	0	0	0	0
Total	25	2	5	0	0	5	5	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.5	1.5	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Construction, maintenance and repairing of buildings, library, departments, classrooms, electrical appliances, and other physical infrastructure of SRVBSJB Maha Rane College is done by the management of the college. Principal intimates the requirements as and when required to the management. The College receives grants from UGC for infrastructure development and the special fee collected from the students. The college constitutes a committee for distribution of special fee collected to the departments. The committee consists of Principal as chairman senior faculty and students as members. The departments in-turn, spends the money for the maintenance of labs, procurement

of Chemicals equipment required to the department by following the guidance. The UGC Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges Page 14 grants for infrastructure is spent by the management for construction under the guidance and verification of PWD.

<http://maharane.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Reimbursement of Tuition Fee	597	542034
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	20/08/2018	160	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	80	B.Sc., B.A., B.Com	Botany, Zoology, History, Political Science, Computer Science, Physics, Chemistry, Mathematics	AU, AKNU, ANU	M.Sc., M.A., M.Com. MBA, MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teakwondo Men	Inter Collegiate and University Selection	70
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nil	Nil	Nil	Nil	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Reg.No.1014/2008 Yes, Alumni Association has been registered in the year 2006-07. The activities and major contributions of the association? To strive for the development of alma mater. To promote curricular and co-curricular activities of the institution. To promote healthy practices like honouring teaching and nonteaching staff on teacher day on 5th September. To extend

financial assistance to the economically poor and needy students take up any other incidental activity to fulfil the objectives of the association. Every year the old students meet in January on Bhoghi festival. They have provided funds for organising seminars and guest lectures. The old students contributing to the institution.

5.4.2 – No. of enrolled Alumni:

270

5.4.3 – Alumni contribution during the year (in Rupees) :

5400

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization:- The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. Principal level – the Principal consultation with the teacher council nominates different committees for planning and implementation of different academic, Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges Page 16 student administration and related policies. Faculty Level – Faculty members are nominated in various committees or cell by the Principal IQAC. Every year the composition of committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Management Level – Management level committees are formed to solve issues of staff and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Students belonged to commerce interacted with small scale industries like coir industry, handlooms industry to study the inform structure and trade related issues. Students belonged to Zoology visited to nearest aqua industries and study the related issues. Students belonged to Botany visited the horticultural institutes to study the process
Admission of Students	Admission process is conducted as per the guidelines given time to time by the affiliated University following the reservation criteria
Curriculum Development	Choice based credit system. Choice offered through cluster system. Subject electives and General electives are

	offered. Curriculum enhanced through Guest Lecturers, Seminars Certificate courses offered
Teaching and Learning	Division of students in each class as slow learners average and advanced learners and provide necessary inputs, guidance depending upon their IQ levels. Assignments, projects, seminars and paper presentation
Examination and Evaluation	Students are encouraged to participate in seminars organized in class and by other colleges. Continuous assessment mechanism is adopted to evaluate students progress by conducting Mid examinations, assignments, classroom seminars and model vivavoce, project works, year end semester and examinations will be conducted as per the affiliated University guidelenes
Research and Development	Staff members are encourages to participate research activities. Staff members are encouraged to participate seminars and presenting papers
Library, ICT and Physical Infrastructure / Instrumentation	Institution is having two stored building with all required infrastructure, 40200 books available. Three e-class rooms are available in the college. Most of the staff members are using e-class room teaching.
Human Resource Management	In addition to the regular teaching and allotted work, Teaching nonteaching are deputed in various committees monitor academic, curricular, extracurricular and administrative affairs

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	e-governance improves college processes and of the internal working with ICT. The college is administered through the use of ICT.
Finance and Accounts	Salary of faculty and staff is transferred directly to their accounts. Salary bills are submitted to the treasury through the CFMS. Scholarships are made online through the Jananabhumi portal
Student Admission and Support	Manual admissions are also conducted the for the 2018-19
Examination	Examination hall tickers are downloaded from University website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	Poor Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The funds released from various external bodies such as UGC, CPE, etc shall be audited by the Chartered Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilized upon the receipt of the audited utilization certificates, income and expenditure receipt of the audited utilization certificates, income and expenditure statements and bills. Internal committees are formed to perform internal check of the accounts utilized.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
NIL	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	CCE	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college believes in the academic, social, moral and cultural development of students by acquiring inputs all stakeholders. The college staff interacts with parents during their parent-teacher meetings, home visits and the departments come up with new suggestions related to overall development students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to droupouts of girl students. That has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 40 of the total students in the college. Faculty members maintain attendance and progress records of the students. If a student shows poor attendance, then parents are informed about the same and principal arranges meetings with parents. Parents provide essential support and care to ensure proper attendance of their wards.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Not participated

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Internatio nal Yoga Day	21/06/2018	21/06/2018	21/06/2018	140
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Counseling and advising Meeting for Girls students	05/06/2018	05/06/2018	80	0
Rangoli Competitions	11/01/2019	11/01/2019	60	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Institution initiated Solar power system around the campus for lightening o streets its nearly 20 of the total power requirement of the college

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	Nill	Nill	NIL	NIL	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of contact framed for students and stake holders	09/08/2018	The Principal as the head of the institution as we as the members of the discipline committee have th responsibility to

implement and monitor the Code of Conduct framed for the college students and stakeholders. The students have to attend classes time, and only in case of dire emergency for personal or any external socio-political reasons time is extended by 5 minutes for entering the class. No students are allowed to sit on the staircase or use mobile phones. Mobile phones of students are confiscated if they are used during classes. The Principal as the head of the institution monitor the code of conduct of both teaching and nonteaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Roof top Rainwater Harvesting Unit for optimal use of rainwater. 2. Regular programmes for generating environmental awareness among students and staff members through Eco-club. 3. Organising clean and green activity around the campus. 4. Effective segregation and disposal of e-waste and garbage. 5. Promoting healthy practices such as minimizing wastage of water, paper and promoting use of substitutes of plastic. 6. Maximizing effort to increase green space of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link 1.Share of Joy: Our college students celebrates their birthdays and important occasions at Siri Mentally challenged home at Samalkota, Oldage Home, Peddapuram for Share of Joy. These practices inculcate humanity among students. This practice was also identified by CCE, AP as one of the best practice of the state. 2. The real world of the students : Field visits and Industrial visits to connect the students to the real world to integrate the theoretical and practical learning.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://maharanee.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A value-based education saturated with progressive educational thoughts of Mahatma Gandhi is integrated with the curriculum of the affiliating university. The staff and students come from diverse demographic background with a range of varying capabilities and orientation. Thus an effort to inculcate a value of togetherness is at the very core and at the same time gives space to each and every stakeholder to use their potential to its fullest to ultimately create a peaceful society. This in itself explicates the vision of the institution with its unique sense of outward freedom to develop discipline within. The strong bonding with students has encouraged third generation students to opt for the college as its first preference. Students coming from all the sections of the society find an equitable place for themselves which culminates in a strengthened being with a positive vision. This bonding also finds its roots between the stakeholders and the campus. The entire campus, which is ecofriendly, is a collective effort of the management staff and students aware of the current environmental crisis and makes every effort to construct a healthy and happy community at large. Waste segregation, waste management, water and energy conservation, plantation drives are some of the measures passionately taken up by one and all. The scope of the institution is to reduce and eliminate social, economic, cultural and other types of exclusion of human beings through the spread of information and awareness on the subject. To achieve educational innovation with a new type of social engagement. To integrate curriculum with outreach. The solidarity within the campus finds its sublets in various activities outside the campus in the form of community engagement which in turn lead to social transformation, a distinct need of the day. Along with NGO's, voluntary organizations and individuals the college was able to reach out to distressed people affected by floods, adopted schools, offered help disabled, spoke to boys on issues related to women and many such activities. Organising Anti-Ragging meetings to create friendliness between students. Charity in the form of clothes, food and donation found a rich contribution from among the students. The never ending, relentless effort to enhance human capabilities in and around to promote peaceful and inclusive society of this college becomes its distinctiveness and establishes the vision of the college as an inclusive institution.

Provide the weblink of the institution

<http://maharanee.ac.in>

8.Future Plans of Actions for Next Academic Year

Planning conduct value added and certificate courses. Planning to install fully automated software system in Library and Office